

From: [Cody, Emily](#)
To: [Stephens, Gabrielle](#); [Paulsen, Kris](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: HISTART 5906
Date: Monday, October 25, 2021 10:42:00 AM
Attachments: [image001.png](#)

Good morning,

On Monday, October 11, the Arts & Humanities Panel 2 of the ASC Curriculum Committee reviewed the course proposal for HISTART 5906.

The Panel did not vote on the proposal as they would like the following points addressed:

- The syllabus indicates that the course will be taught as a distance learning class yet the curriculum.osu.edu form does not indicate a request for distance learning. In order to receive consideration for distance learning, the course must go through the application review process; please use the ASCTech Distance Learning Syllabus Template and Distance Approval Cover Sheet, as it is a requirement by the Arts and Sciences Curriculum Committee for all distance learning course proposals. These materials, and a detailed overview of the distance learning submission process, can be found on the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/distance-courses>.
- The Panel requests that the department seek concurrences from Theatre, Film, and Media Studies. (**Since the time of the Panel meeting, this information has been received; this item does not require any further action.**)
- The Panel requests that the department include a curriculum map, as it is a required part of the course approval process if the course fits within a major program. (**Since the time of the Panel meeting, this information has been received; this item does not require any further action.**)
- The Panel asks that the course schedule outline in detail benchmarks and expectations for students on a day-by-day basis, including, for example, the amount and quantity of course readings due each day, as well as specific due dates for any assignments.
- The Panel requests clarification on whether the films selected for the course will be viewed in class or at home so it is clear how their inclusion in the syllabus influences overall student workload.
- The Panel asks for additional details regarding what the various course assignments will entail, either included in the syllabus, or an explanatory note indicating that more information will be available on Carmen forthcoming.

I will return HISTART 5906 to the queue via curriculum.osu.edu so that the department may address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc'd on this e-mail), or me.

Best,
Emily



Emily K. Cody, Ph.D.

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